

Closing Rental Agreement (NO Cleaning)– For renter to initial, sign, and receive copy of.

TASK	INITIAL	CHECK
No arriving before rented time on agreement. _____		
No Styrofoam™ products are permitted – this includes any caterers/bartenders		
DO NOT DRAG ANYTHING across the floors. Must be on wheels or picked up. If damage occurs to the floors, you will be charged a \$250 fine.		
Clean floors for debris; sweep as necessary (Broom is next to the fridge) – <i>common courtesy if items spill.</i>		
Put everything back to proper place, if moved (Take pics beforehand)		
Take away all food, drinks, catering items, décor and furniture that has been brought in. Make sure there is no food in the oven, refrigerator, or countertops. Anything left overnight is subject to a fine.		
Blow out the tiki torches (If applicable) and unplug market lights.		
Nest and align/match all chairs on dollies and place one dolly back outside (chairs with Orange Star) the storage shed (Unless it's raining, place inside Great Room) and one dolly in staff hallway (chairs with Purple Star).		
Put away all rectangular tables (Both 4ft and 6ft) in the roly bar storage cupboard and return the roly bar to the hallway. Put the circular tables (both 5ft and belly bar) outside the storage shed, as well with the telescoping table (Unless it's raining, place inside Great Room).		
Take trash to dumpsters in the right side of parking lot (Tan door enclosure.) Trash is on the left side, recycling right side of dumpster. All Food Waste Needs to be put into Greenery bin. Only food scraps are permitted in the composting bins/ composting bin provided, any manual separation of trash from the composting dumpster on AHLF'S behalf with result in an additional \$100 fine. Place the trash cans to the left of the enclosure with lids on (For inclement weather). Please abide by recycling and trash signs and put only correct recyclable material in the recyclable bins. Do not overfill the trash cans. In the event the dumpster is full, leave trash in the receptacles. A fine of \$100 will be enacted if sorting is not correct or trash cans are overfull.		
Bands/music/karaoke must end at 10pm if outside, no exceptions (Carlsbad Noise Ordinance). Subject to fine if non-compliant.		
No dumping of anything is permitted in our Garden (Sensitive habitat). This includes rice, flower debris, food debris or matter of any kind. (If liquid, pour down our sink or drains on patio. Place all other items in trash.)		
Leave black skirts used for rental trashcans, recycling and composting bins on kitchen counter		
Check to make sure ALL doors are locked. Make sure you push on each door so it is LATCHED and LOCKED (Doors must have latches in place to secure them)		
Check to make sure all windows are closed & secured (One bathroom window in three stalls)		
Turn off all light switches <u>including market lights</u> (Located behind the front desk, hallway and Great Room). Do not turn off the light over the front desk with a red X under it on the panel of lights. This stays on all night. (Do not move dimmer switch in place of turning off)		
Please close and lock the front entrance gate drop off this list along with key in the small mailbox outside our driveway under the Faraday sign.		

Renter's Signature: _____

Date: _____

Staff Signature: _____

Date: _____

Wifi: AHLF Guest Password: guest1580 (no capital letters)

Staff Phone Number and Name if Emergency: _____